Staten Island Dance and Arts Center

26 Richmond Valley Road S.I., NY 10309

718-356-3760

POLICIES AND PROCEDURES

TUITION

* Tuition is charged ANNUALLY
* Tuition is broken down into TEN minimum monthly installments
* 1st and 10th installment due upon registration
* 9th installment and remaining balances are due by May 1st
* Our annual base price per one hour/week per year is $550.00. Discounts apply for families and additional classes
* Tuition will not be adjusted for absences, holidays or vacations.

BILLING/PAYMENTS

* Tuition installments are due your first class in the month or not later than the 10th of the month.
* Monthly installment is the same regardless of number of classes in any given month. Tuition is based on open days not closed. Holidays and days that schools are closed are free.
* A $20.00 late charge will be applied to accounts on the 12th.
* If your child quits at any time, you are required to pay all remaining balances.
* We accept cash and checks. PayPal coming soon.
* There is a $20.00 check fee on all returned checks.
* Checks are not accepted after May 1st.
* Recital tickets must be paid for in cash.

GENERAL INFO / CLASS ASSIGNMENT

* SIDAC is not responsible for any lost item or injuries on the premises before, during or after classes.
* NO food or drinks allowed into dance room. All food and water should remain in waiting areas. Chewing gum is not permitted.
* Students are assigned classes according to ability, potential, strength, and age
* Questions regarding your child should be addressed by the directors not teachers

ATTENDANCE

* THREE absences for the year allowed.
* We reserve the right to dismiss any child from class with excessive absenteeism.
* We do not offer make up classes for studio closings listed on our calendar.
* If your child will be absent for the day, a phone call or text is appreciated.
* Snow days will not be made up unless number of classes held goes under 30 for the year.

BEHAVIOR

* Class is to be a fun place for students to learn and grow.
* Show respect to teachers, fellow students and staff.
* No cell phone use during class unless permitted by instructor.
* No videotaping is permitted without prior approval from the instructor.
* We reserve the right to dismiss any misbehaved child or parent. No refunds granted.

DRESS CODE

* Children must attend class in proper dance attire with hair pulled back. No street clothes. No baggie clothes. Only SIDAC logos.
* BALLET/LYRICAL-pink ballet/beige turning shoes
* TAP & JAZZ- beige shoes
* HIPHOP- black sneakers (Sold thru SIDAC )
* TIGHTS - tan,, ballet pink , and/or black
* BODYSUIT- (Sold thru SIDAC) Ballet PINK for 2.5-6 years. TEAL for ages 7 and older
* Bodysuit AND Tights MUST be worn under dance shorts or leggings

SHOW INFO / COSTUMES / TICKETS

* Our recital takes place at CSI. A technical rehearsal will also take place at CSI. A rehearsal fee of $25 per child will be due on May 1st. All students must attend rehearsal at CSI. June dates TBD.
* Costumes will not be ordered without deposit. Costume deposit is $75 per costume and is non-refundable. Costume deposits due by Nov. 1st. Costume balances due by Feb 1st.
* Recital tickets cannot be purchased until all balances are paid in full. Once your account has a zero balance you will be able to pick a time slot to come in and choose your seats.

MEDIA PERMISSION / AGREEMENT OF POLICIES

When participating at S.I. Dance and Arts Center (SIDAC), my son / daughter \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, may be photographed for print, videotaping, or electronic images. Images may be used in promotional materials, news releases, and other published formats related to SIDAC.

PARENT’S SIGNATURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to the policies and procedures of SIDAC.

PARENT’S SIGNATURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_